

Novus Teacher Website Application

Directions:

- 1) Fill in **all** blanks of the Teacher Account Information and Agreement section
- 2) Get your principal to complete the Principal's Approval section
- 3) Pony the original of this application to Pat Lusher, Office of Curriculum & Applications, Administration Building
- 4) When your account has been created, you will be notified by email regarding your UserID and password

Note: All teacher sites will have a district and school user assigned to them to facilitate support.

Teacher Account Information and Agreement

Teacher name: _____

School: _____

PCS Email address: _____

You MUST agree to the following statement to receive a NovusEDU Teacher Site by initialing in the space provided.

(Initials) I have read The PCS Communications Guide (pages 17 – 20) and agree to follow all district web page guidelines. You can view/download the PCS Communications Guide at:
http://www.pinellas.k12.fl.us/News/files/communications_guide_web.pdf

Teacher's Signature

Date

Principal's Approval

___ Please give the above teacher a NovusEDU web site account.

Choose one of the following options:

___ Please give this teacher the right to publish the classroom site without approval. **(Highly recommended by the Office of Curriculum & Applications)**

___ I reserve the right to review this site before it is published on the web. The school will develop a process for the review. Please set up the account so that the following person(s) has(have) approval privileges for this teacher site before publishing.

(Choose this option if you have personnel that have Novus experience and time to view, approve, and publish pages on a regular basis for your teachers. Designate up to 2 approvers below.)

Comments:

Principal's Signature

Date